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Re: CPF E-File System Notifications

Dear Claimants' Counsel:

On April 15, 2014, the Claims Processing Facility, Inc. ("CPF") launched a new e-File feature which enables law firms to receive email notifications in lieu of paper letters. These Notifications will provide a link to an electronic spreadsheet which contains pertinent information from the former paper letters.

As many firms have not taken advantage of this feature, enclosed for your convenience is a user guide for the Notifications feature which provides you with a step-by-step guide on how to make this selection through the e-File system. These instructions can also be found in the "Notifications" section of the online e-File user guide (Page 98).

If you have any questions regarding this matter, please feel free to contact me.

Thank you.

Teena M Mandele