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**Notice from Claims Processing Facility, Inc.  
Bondex Trust, Eagle-Picher Trust, Keene Trust, Raytech Trust, UGL Trust  
COVID-19 Procedural Modifications Update**

**March 27, 2020**

In light of the COVID-19 pandemic, the Trustees of the Claims Processing Facility, Inc. (“CPF”) client Trusts—Specialty Products Holding Corp. Asbestos Personal Injury Settlement Trust (“Bondex Trust”), Eagle-Picher Industries, Inc. Personal Injury Settlement Trust (“EPI Trust”), Keene Creditors Trust (“Keene Trust”), Raytech Corporation Personal Injury Settlement Trust (“Raytech Trust”), and the United Gilsonite Laboratories Asbestos Personal Injury Trust (“UGL Trust”) each a “Trust” and collectively the “CPF Trusts” — hereby adopt the following:

The CPF Trusts temporarily suspend the requirement that a document (including a release or affidavit) be notarized during the COVID-19 Period (as defined below). In place of the notary requirement:

For the UGL Trust: If an affidavit or release submitted to the Trust requires authentication by a notary, during the COVID-19 Period (as defined below) the Trust waives the requirement of a notary. In place of the notary requirement, the Trust will require that (i) the affidavit or release explicitly state that it is made under penalty of perjury in the format prescribed under applicable state law for such unsworn declarations or, if not authorized by state law, in the format prescribed by 28 U.S.C. Section 1746, and (ii) the affidavit or release must also be executed by a witness, who may be a family member.

For the Bondex Trust: The Trust will accept the signature of one witness (related or unrelated) as authentication if (1) the release or affidavit is executed and submitted to a Trust during the COVID-19 Period (as defined below), and (2) the law firm representing the claimant submits a letter to the Trust detailing the firm’s procedures for authenticating documents during the COVID-19 Period.

For the EPI, Keene or Raytech Trusts either of these above options will be acceptable for release and affidavit authentication.

Provided that the claimant’s law firm has entered into an electronic filer agreement with a Trust, the CPF Trusts will accept documents signed using the DocuSign Inc. eSignature tool or another commercially accepted e-signature tool. Claimants’ law firms should coordinate with the CPF Trusts regarding submitting documents signed using DocuSign or other e-signature tools. For jurisdictions that allow electronic notarization the CPF Trusts prefer that claimants use an e-notary

option during the COVID-19 Period. Law firms shall maintain the audit trail for all electronic signatures.

The “COVID-19 Period” is defined as (1) for the Bondex Trust, EPI Trust, Keene Trust, and Raytech Trust, the 90 day period from March 23 through June 21, 2020; and (2) for the UGL Trust, the 120 day period from March 23 through July 21, 2020. The COVID-19 Period is subject to further extension upon notice from the CPF Trusts. Each Trust will assess whether to extend the COVID-19 Period before the end of the COVID-19 Period, as defined for each Trust.

Upon expiration of the COVID-19 Period, each CPF Trust will revert to its prior policies, including the requirements for original signatures. The CPF Trusts may also require that Claimants replace any documents submitted with electronic signatures during the COVID-19 Period with documents bearing original signatures.

If you have any questions or concerns, please contact Melanie Impastato at [melanie.impastato@cpf-inc.com](mailto:melanie.impastato@cpf-inc.com) or [teena.mandele@cpf-inc.com](mailto:teena.mandele@cpf-inc.com). If there are technical questions regarding electronic notifications, ACH payments, or the use of DocuSign, please contact Nevin Govan at [Nevin.govan@cpf-inc.com](mailto:Nevin.govan@cpf-inc.com).

Our continued best wishes to you and your families and clients. We are here to work with you to continue to make claims processing as smooth as possible in these unprecedented times. Stay healthy.

Yours truly,

A handwritten signature in black ink that reads "Melanie K. Impastato". The signature is written in a cursive style with a large initial 'M' and a distinct 'K'.